

U.S. DEPARTMENT OF LABOR  
SECRETARY OF LABOR  
WASHINGTON, D.C.

JAN 13 1981

Honorable Stansfield Turner  
Director  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Turner:

The submission of the 1980 annual report on your occupational safety and health program, as required by Section 19 of the Occupational Safety and Health Act of 1970, is due by April 1, 1981.

The enclosed guidelines specifying the information to be included in the 1980 report are the same as last year, with the exception of 1) attachment 4 which was revised to include safety and health personnel according to 29 CFR 1960, Definitions; and 2) the following additional data which are needed:

- a. A summary of your report (not to exceed two pages) which highlights your problems and achievements, and
- b. A summary of your self-evaluation findings.

Also 29 CFR 1960, Part 1960.75(a)(2) states we will furnish you guidelines, by January 1, concerning the preparation of the annual report for the coming year (1981). Due to the delayed effective dates of Executive Order 12196 and the implementation of revised 29 CFR 1960, it was not possible to prepare and forward those guidelines by the above date. We hope to have them to you by April 1981.

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The continued interest and support of each Federal department and agency head is absolutely necessary if the Federal Government is to provide safe and healthy working conditions for Federal employees.

Sincerely,

SIGNED RAY MARSHALL  
Secretary of Labor

Enclosures

cc: Deputy Director for Administration